

BOARD OF SANITARY DISTRICT COMMISSIONERS REGULAR MEETING

WEDNESDAY, JUNE 22, 2022, 4:00 P.M. 1100 E. EIGHTH STREET

The meeting was called to order at 4:04 P.M. by Vice President Tim Werner. Commissioners present for the meeting were Tim Werner, Holt L. Edinger and Chris Yagelski. President Tim Smith was absent.

Staff present for the meeting were:
Milorad Milatovic, General Manager
Steven M. Stanford, Operations Manager
Scott Kistler, Financial Manager
Rachel McCline, Personnel Assistant
Karen Zeiger, Staff Accountant
John Gorczyca, District Engineer
James B. Meyer, Legal Counsel

Also present of the meeting were:
Dan McCoy, Daniel McCoy & Associates, LLC
John Doyle, John A. Doyle & Associates, Inc.
Michelle & Tom Stevenson, Town of Long Beach Residents
Patrick Clifford, Town of Long Beach Resident
Bruce Woodruff, Woodruff & Sons, Inc.

Minutes

Mr. Yagelski made a motion to approve the Wednesday, May 25, 2022, Regular Meeting Minutes and the Tuesday, June 14, 2022, Special Meeting Minutes – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 3 – 0 in favor.

Public Comment

None

Long Beach Sewer Project

Attorney Meyer advised that the proposed project will not move forward because the Rate Ordinance was not passed by the City Common Council on Tuesday, June 21, 2022.

Mr. Werner asked how the Sanitary District should proceed regarding the Memorandum of Understanding (MOU) with the Town of Long Beach.

Attorney Meyer recommended that Sanitary District officials prepare any necessary invoices to be submitted to the Town of Long Beach for payment.

Attorney Meyer reported that the Remonstrator Lawsuit is pending due to the project being voted down.

Safety Report

Mr. McCoy reported that there was one (1) recordable injury in the Water Reclamation Department and one (1) recordable injury in the Refuse Department in May 2022.

Mr. McCoy recommended that the public refrain from putting hazardous wastes in the Sanitary District trash containers.

Opening Quotes/Bids

Stormwater Drainage Correction Project – 2510 Wabash Street

Woodruff & Sons, Inc. – Michigan City, Indiana \$132,717.88

Stormwater Drainage Project – 404 Golfview Road

Woodruff & Sons, Inc. – Michigan City, Indiana \$93,897.88

Mr. Edinger made a motion to allow Sanitary District officials to review the quotes as presented and accept the quotes upon review – seconded by Mr. Yagelski. There being no question or comment on the matter, the motion carried 3 – 0 in favor.

Financial Report

As of May 31, 2022

Operating Fund: \$999,530.19

Horizon Municipal: \$1,623.29

Improvement Fund: \$920,221.47

Vehicle Replacement Fund: \$124,464.04

Equipment Replacement Fund: \$661,245.26

Operating Grant Fund: \$0.00

Indian Springs Project: \$12,916.64

Whippoorwill Project: \$677.76

SRF Debt Reserve Fund: \$499,768.40

SRF Bond & Interest Fund: \$169,251.30

Storm Water Fund: \$663,377.20

Refuse Municipal Fund: \$218.48

Refuse Fund: \$706,264.43

Special Revenue Fund: \$3,203.79

Levy Excess Fund: \$8,522.14

Tax Levy Grand Fund: \$121,426.54

Rainy Day Fund: \$0.00

Karwick Remediation Fund: \$223,021.74

Mr. Kistler provided the Board with the May 2022 Budget Performance Reports for the Operating, Refuse and Storm Water Funds.

Organizational Update

Mr. Kistler submitted a proposed revision of the organizational chart and recommended approval of the same.

Mr. Yagelski made such a motion – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Mr. Kistler submitted **Resolution No. 1457-22, a Revised 2022 Salary Resolution** and recommended approval of the same.

Mr. Edinger made such a motion seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Update of Projects

Mr. Stanford advised that there was an urgent sewer lateral tap repair at 324 Hobart Street. Mr. Stanford submitted an invoice from Woodruff & Sons, Inc. in the amount of \$19,838.88 and recommended approval of the same.

Mr. Yagelski made such a motion – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

White Ditch Dredging Project

Mr. Stanford reported that a report was submitted the Indiana Finance Authority (IFA) indicating that the project will begin again in the fall of 2022. Mr. Stanford added that the habitat restoration will take place Spring 2023.

Filter Building Control System Update

Mr. Stanford advised that Shambaugh & Sons submitted a \$150,000.00 budgetary estimate to the Sanitary District.

Cheney Run Storm Water Project

No updates

Karwick Dumpsite

Mr. Stanford noted that Weaver Consultants submitted a 2022 Habitat Restoration Spring Inspection Report to the Sanitary District. Mr. Stanford added that an evaluation of vegetation is scheduled for the week of June 20, 2022.

Striebel Pond Restoration Project

No updates

Striebel Pond Lights

Mr. Stanford reported that it will be another month before materials arrive to begin the project.

300 N. and U.S. Hwy 421 Sewer Project

Mr. Gorczyca advised that D&M Excavating, Inc. continue to install six (6) inch sewer force mains at this location.

Energy Savings Project

Mr. Stanford provided the Board with the Energy Savings Report showing a savings in the amount \$7,890.71 for the previous billing cycle.

Blue SWAG

Mr. Stanford provided the Board with the monthly report.

Repair of Sanitary Sewer – 1100 Block of Earl Road

Mr. Stanford advised that a Construction Agreement has been established between the Sanitary District and Skuta Construction, Inc. for the necessary repairs at this location.

Administration Building Structural Evaluation

Mr. Stanford reported that the Sanitary District entered a Professional Services Agreement with Global Engineering & Land Surveying, LLC.

MCSAN Staff Monthly Reports

Mr. Stanford provided the Board with the monthly staff reports for each department within the Sanitary District.

Attorney James B. Meyer, Legal Counsel

Attorney Meyer recommended that the Board approve the amended version of the Renaissance Academy Sewer Transfer Agreement.

Mr. Yagelski made such a motion seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Mr. Edinger made a motion to approve and allow Revenue and Tax Levy Claims for Payment – seconded by Mr. Yagelski. There being no question or comment on the matter, the motion carried 3 – 0 in favor.

Old Business

None

New Business

Mr. Yagelski asked if the south side of the Karwick Dumpsite belonged to the City of Michigan City. Mr. Stanford stated that the south side belonged to the railroad.

Mr. Yagelski made a motion to adjourn the meeting – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 3 – 0 in favor.

Next Regular Board of Commissioners Meeting – **Wednesday, July 27, 2022 – 1100 E. Eighth Street at 4:00 P.M.**



Holt L. Edinger, Secretary