

Michigan City Community Enrichment Corporation
Virtual Zoom Meeting
Regular Meeting July 8th, 2020

Call to Order: The meeting was called to order by President George Kazmierczak at 5:02 p.m.

Roll Call: Present — President George Kazmierczak, Vice President Jack Van Etten, Secretary/Treasurer Steve Janus, Connie Anderson, Rudy Kohn, Pete Xidias, Bret Cox, Chris Carter and Sue Webster. A quorum was reached. Board Attorney Mary Lake was also in attendance.

Approval of Minutes: Motion was made by Connie Anderson to accept the June 10th Minutes as presented; Steve Janus seconded. All in favor.

Financial Statement: Secretary/Treasurer Steve Janus presented the Harbour Trust June Financial Statement. Beginning balance was \$31,077.80. Disbursements totaled \$670.00 which included \$160.00 for the Administrative Assistant Susan Webster and \$510.00 to Catalyst Marketing for Annual Website Hosting and Administrative Expenses were \$10.00. Total Investment Income was \$5.73. Investment change was \$0.00. Ending balance for May 2020 was \$30,403.53. Rudy Kohn motioned to approve the June statement as presented. Seconded by Jack Van Etten. All in favor.

Claims: President George Kazmierczak presented two claims for payment. The Invoice for Administrative Assistant Susan Webster for \$260.00 and a receipt for reimbursement for an Ink Cartridge for \$29.95. Motion made by Steve Janus to approve, seconded by Jack Van Etten. Sue Webster abstained. All in favor, Motion passes.

Attorney Update: Attorney Lake will prepare signature pages and mail them to a Board Member who will then forward them around until all Board Members have signed and will be returned to the Attorney for filing Resolution Number 2020-1. President George Kazmierczak had requested that Mary and Sue get together before the July Board Meeting and discuss any updating in the Grant Application they might recommend before the next Grant Cycle. No updating was needed for

the application however the Attorney and Sue will discuss the Grant Contracts which will need some updating this fall.

Old Business: Susan Webster reviewed the June Quarterly Reports for the Board.

The majority of reports were submitted with no problems. Six were submitted but needed to be opened for corrections and were resubmitted within a couple of days. Four are still outstanding. Three Quarterly Reports which were due by June 30th have not been received as of this date. Those agencies are Stepping Stone, Indiana Black Expo and Fly High Youth Services. The outstanding reports waiting for corrections are Arise & Shine, American Red Cross and Junior Achievement.

The Salvation Army submitted an email requesting \$5,491.29 of payroll for the Food Pantry program be paid out of the Homeless Shelter Grant since Interfaith Community PADS is providing that program. The Food Pantry Grant of \$25,000 has a remaining balance of \$22,230.95. Pete Xidias made a motion to allow the Salvation Army to use the Homeless Shelter grant for this expense, seconded by Jack Van Etten and Steve Janus. Eight in favor, Susan Webster voted Nay. Motion passes.

The Board had requested that NCCAA be contacted regarding the Wheelchair Ramp program balance from the last grant cycle. The Board approved at the April Board Meeting that they spend that amount this year due to COVID 19 having halted their ability to build scheduled ramps the last two weeks of March. They were sent an email and replied that their Wheelchair Ramp program is scheduled to begin again August 1st. Also, the Board requested the Arts For Learning address their plan for the funding they were allowed by Board approval to spend when the school year begins again this fall. They were contacted and replied that would be the first award money spent for that program this fall.

New Business: The \$100,000 grant award to the Zoo at our August Meeting was discussed since we don't have enough funds to pay them until we receive a check from the Blue Chip which we usually receive around the end of July so that will be on hold until we actually receive the check. We discussed that we are aware we may be receiving less funding due the Blue Chip Casino being closed due to the COVID 19 Pandemic.

The Lubeznik Center for the Arts requested that they be allowed to use the Grant Award for the Art Festival which was scheduled for August and use the funding instead pay the salary for the new “Welcome Attendant” needed to take temperatures and hand out gloves due to the pandemic. Steve Janus moved to approve the \$2,500.00 for the Welcome Attendant, seconded by Chris Carter. All in favor. Motion approved.

The Fly High Youth Services emailed a request for more funding due to the COVID 19 Pandemic and the need in the community for this program. They have not yet submitted their June Quarterly Report so was notified to submit the report, then request again the need for more funds.

The Soul Steppers requested adjusting their Grant Award since they are not using it for transportation to performances as they usually do. The Soul Steppers are hosting a competition here in Michigan City in July. They are requesting to use \$5,000 of their \$12,000 grant to help provide this two-day competition. Pete Xidias moved to approve, seconded by Steve Janus. All in favor, motion passes.

Board Comments: Steve Janus commented on the Zoo’s grant and hopes we can award it to the in the next few months. We will invite the Zoo to our Board Meeting when we have the Blue Chip check deposited.

Pete Xidias asked what happens when Grant Recipients fail to submit Quarterly Reports and the Board replied that later in the year if they are still not submitting the reports they will receive a letter from the Board Attorney and at that point if we do not receive the reports in April after the Grant Cycle is complete we request they repay the Grant Award.

Next Board Meeting: Wednesday, August 12, 2020 at 5:00 pm and it will be a Zoom Meeting.

Adjournment: Motion made by Jack Van Etten to adjourn at 6:24 pm. Seconded by Sue Webster, all in favor. So adjourned.

Submitted by Susan Webster

