

BOARD OF SANITARY DISTRICT COMMISSIONERS REGULAR MEETING

WEDNESDAY, AUGUST 3, 2022, 4:00 P.M. 1100 E. EIGHTH STREET

The meeting was called to order at 4:00 P.M. by President Tim Smith. Commissioners present were Tim Smith, Tim Werner, and Holt L. Edinger. Chris Yagelski was absent.

Staff present for the meeting were:

Milorad Milatovic, General Manager
Steven M. Stanford, Operations Manager
Scott Kistler, Financial Manager
Rachel McCline, Human Resources Assistant
Karen Zeiger, Staff Accountant
John Gorczyca, District Engineer
James B. Meyer, Legal Counsel

Also present for the meeting were:

Dan McCoy, Daniel McCoy & Associates, LLC
John Doyle, John A. Doyle & Associates, LLC
Don Przybylinski, Michigan City Councilman

Minutes

Mr. Edinger made a motion to approve the Wednesday, June 22, 2022, Regular Meeting Minutes – seconded by Mr. Werner. There being no question or comments on the matter, the motion carried 3 – 0 in favor.

Public Comment

None

Safety Report

Mr. McCoy reported that there were two (2) recordable injuries in the Refuse Department and none in the Water Reclamation Department in June 2022.

Long Beach Sewer Project

Attorney Meyer advised that the Agreement calls for the Town of Long Beach to reimburse the Sanitary District for the costs in reference to what has been spent on this project. Attorney Meyer reported that the Sanitary District has sixty (60) days from the date the project stopped to invoice the Town of Long Beach.

Attorney Meyer noted that he and Mr. Milatovic have reached out to the Town of Long Beach Council and Attorney regarding their position in reference to any alternative to move forward with the project. The Town of Long Beach has not responded at this time.

Mr. Kistler recommended Board approval to allow the Sanitary District to work with Attorney Meyer and prepare an invoice for the Town of Long Beach.

Mr. Edinger made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Financial Report

As of June 30, 2022

Operating Fund: \$1,142,261.33
Horizon Municipal Fund: \$5,335.24
Improvement Fund: \$938,146.47
Vehicle Replacement Fund: \$134,464.04
Equipment Replacement Fund: \$693,745.26
Operating Grant Fund: \$0.00

Mr. Kistler advised that the Indian Springs Project and Whippoorwill Project Funds had a zero balance because the Sanitary District had paid the quarterly amount due to the State Revolving Fund (SRF).

SRF Debt Reserve Fund: \$500,007.07
SRF Bond & Interest Fund: \$208,907.59
Storm Water Fund: \$672,455.43
Refuse Municipal Fund: \$1,308.48
Refuse Fund: \$1,876,675.88
Special Revenue Fund: \$3,203.79
Levy Excess Fund: \$8,522.14
Tax Levy Grant Fund: \$70,196.47
Rainy Day Fund: \$0.00
Karwick Remediation Fund: \$223,040.07

Mr. Kistler provided the Board with the June 2022 Budget Performance Reports for the Operating, Refuse and Storm Water Funds.

Mr. Kistler advised that he has prepared the 2023 Refuse and Storm Water Budgets to be presented to the City Common Council.

Mr. Kistler reported that the auditors have begun the 2021 Audit.

Update of Projects

Attorney Meyer recommended Board approval for the new Plans and Specifications for the **U.S. Hwy. 12 & Custer Avenue Storm Water Drainage Improvement Project**. Mr. Doyle noted that a revised addendum will need to be submitted to Indiana Department of Transportation (INDOT).

Mr. Werner made a motion to approve the contract with HRP Construction for the U.S. Hwy. 12 & Custer Avenue Storm Water Drainage Improvement Project – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Mr. Kistler advised that the Sanitary District is still determining if there will be enough funding for two (2) of the proposed Storm Water Drainage Improvement Projects.

After discussion, it was decided by the Board that the **2510 Wabash Street and 404 Golfview Road Stormwater Drainage Improvement Projects** will be tabled until the next meeting.

Regarding the **Filter Building Control System**, Mr. Stanford reported that the Sanitary District received a formal proposal from Shambaugh & Son in the amount of \$135,000.00 and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Cheney Run Storm Water Project

No updates

Karwick Dumpsite

Mr. Stanford reported that Slusser's Green Thumb Inc. continues to monitor and remove any evasive species along the creek.

Striebel Pond Restoration Project

Mr. Stanford advised that RES continues to monitor and remove any evasive species at this location.

Striebel Pond Lights

Mr. Gorczyca reported that the Sanitary District continues to wait for materials to arrive.

300 N. and U.S. Hwy 421 Sewer Project

Mr. Gorczyca advised that the contractors have ran into issues dewatering the site for the proposed lift station.

John A. Doyle & Associates expressed concern regarding the underlying soils. The current location of the station has been over dug to install the station. Extreme care should be taken in backfilling and compacting this area, or the station moved to a different location.

Energy Savings Project

Mr. Stanford provided the Board with the Energy Savings Report showing a savings in the amount of \$5,309.53 for the June 2022 billing cycle.

Blue SWAG

Mr. Stanford reported that the Storm Water Advisory Group held a meeting earlier in the day.

Repair of Sanitary Sewer – 1100 Block of Earl Road

No updates

Administration Building Structural Evaluation

Mr. Stanford mentioned that a constructional engineering firm is scheduled to come assess the structure on August 11, 2022.

2022 Brownfield Grant RFP

Mr. Stanford reported that the Sanitary District was awarded a second Grant in the amount of \$405,000.00. Mr. Stanford recommended Board approval, allowing the Sanitary District to issue a Request for Proposals.

Mr. Edinger made such a motion – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 3 – 0 in favor.

MCSAN Staff Monthly Reports

Mr. Stanford provided the Board with the monthly staff reports for each department within the Sanitary District.

Attorney James B. Meyer, Legal Counsel

Attorney Meyer presented Resolution 1448-22 for sale of real estate to Northern Indiana Commuter Transportation District (NICTD). Attorney Meyer recommended approval for the completion of the mentioned sale documents.

Mr. Werner made such a motion – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Mr. Edinger made a motion to approve and allow **Revenue and Tax Levy Claims for Payment** – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 3 – 0 in favor.

Old Business

Mr. Edinger asked if there was an ordinance in place to deal with the additional refuse in the city. Mr. Kistler advised that the Sanitary District recently hired a Refuse Inspector, which should alleviate any additional refuse.

Mr. Smith recommended that Sanitary District officials issue a flyer in the water/sanitary bill that includes the Refuse Inspectors contact information and guidance on how to schedule a special pick up.

Mr. Milatovic noted that the Sanitary District plans to implement a new telephone system that will help facilitate incoming calls for Refuse.

New Business

None

Mr. Smith adjourned the meeting.

Next Regular Board of Commissioners Meeting – Wednesday, August 24, 2022 – 1100 E. Eighth Street at 4:00 P.M.



Holt L. Edinger, Secretary