

August 12, 2020

The regular meeting of the Board of Directors of the Department of Water Works was called to order at 7:00 p.m., on Tuesday, August 11, 2020, in the Main Office of the Department of Water Works, 532 Franklin Street.

A quorum was present with the following Board members in attendance: Messrs. Behrendt, Bush, Tsaparikos, Mrs. Pishkur and Ms. Diane Gonzales. Also present were Superintendent Russell and Accountant Chris Wolfe. Mr. Behrendt presided.

Minutes of the July 14, 2020 and July 28, 2020 regular meetings were approved as written.

President Behrendt welcomed our newly appointed Board member Ms. Diane Gonzales to the Board, she was appointed by Mayor Parry, to replace Mr. Dave Gring whose term expired. Mr. Behrendt also thanked Mr. Gring for his years of service to the Board and Department.

An election for Treasurer for the remaining 2020 calendar was held. Mr. Bush was nominated and upon a motion by Mrs. Pishkur, seconded by Mrs. Gonzales, Mr. Bush was elected Treasurer by a 4-0 vote.

Mr. Wolfe gave a general overview of the June 2020 Financial Statements. Upon a motion by Mr. Bush, seconded by Mrs. Pishkur, the June 2020 Financial Statements were approved as presented.

The list of 5 purchase orders was presented and approved by the Board.

Upon a motion by Mr. Tsaparikos seconded by Mr. Bush, the Bad Debt List dated August 5, 2020, in the amount of \$593.91, is to be written off for bookkeeping purposes only.

Superintendent Russell presented and reviewed with the Board the various changes that were negotiated and agreed to and have been ratified by the Union Membership. The term of the contract will be for 3 years as compared to previous 5 year contracts. Upon a motion by Mr. Bush, seconded by Mrs. Pishkur, the Board approved the new Contract as presented.

Superintendent Russell presented memo regarding a pay increase for Janet Johnson who is taking over the Administrative Assistant position. Upon a motion by Mr. Tsaparikos, seconded by Mrs. Pishkur, a \$.50 per hour increase has been approved.

Under old business.

- a) Intake Inspection is complete with no major issues. Lines and Cribs should be good for 3-5 years before another inspection is required.
- b) Hitchcock St. tank painting project is complete, just sampling water before placing on line. We may have some additional costs up to \$7,500.00 due to a new mud valve and additional work time.

There was no new business.

There was no public comment.

There being no further business to come before the Board, upon a motion by Mr. Tsaparikos, seconded by Mr. Bush, the meeting adjourned at 7:45 p.m.