

BOARD OF SANITARY DISTRICT COMMISSIONERS REGULAR MEETING

WEDNESDAY, AUGUST 24, 2022, 4:00 P.M. 1100 E. EIGHTH STREET

The meeting was called to order at 4:00 P.M. by President Tim Smith. Commissioners present were Tim Smith, Tim Werner, Holt L. Edinger and Chris Yagelski.

Staff present for the meeting were:

Milorad Milatovic, General Manager

Steven M. Stanford, Operations Manager

Scott Kistler, Financial Manager

Rachel McCline, Human Resources Assistant

Karen Zeiger, Staff Accountant

John Gorczyca, District Engineer

James B. Meyer, Legal Counsel

Also present for the meeting were:

Dan McCoy, Daniel McCoy & Associates, LLC

Don Przybylinski, Michigan City Councilman

Dave Biela, Michigan City Resident

Tony Hendricks, Charles Hendricks & Associates P.C.

Mayor Duane Parry, City of Michigan City

Minutes

Mr. Edinger made a motion to approve the Wednesday, August 3, 2022, Regular Meeting Minutes – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

Public Comment

Dave Biela, 3044 Ohio Street expressed concern regarding the storm water issues in the south and southwest area of Michigan City. Mr. Biela requested that he meet with Sanitary District officials to convey visual information regarding this matter. Mr. Stanford advised that he plans to continue working with Mr. Biela regarding this matter.

Mayor Parry advised that it has come to his attention that an element of the City of Michigan City's business community is interested in having sewer services extended beyond the City's eastern limits. Mayor Parry reported that he is exercising his power as Chief Executive of Michigan City and statutory authority over the Department of Sanitation. Mayor Parry directed Sanitary District officials to not extend sewer service any further east of Michigan City than has previously been approved. Mayor Parry noted that he submitted a letter to the Board of Sanitary District Commissioners and the Department of Water Works regarding the requested sewer service. Mayor Parry clarified that the Sanitary District may proceed with residential sewer services in the mentioned area.

Councilman Don Przybylinski expressed concern regarding the flooded sidewalks and residencies along Butler and Porter Streets during heavy rain events. Mr. Stanford advised that the residencies in the mentioned area are on a combined sewer.

Councilman Don Przybylinski recommended that the Sanitary District Board of Commissioners come up with a financial plan regarding the completion of the Lafayette Storm Sewer Project. Mr. Smith advised that the Sanitary District Board of Commissioners be included in conversations regarding the American Rescue Plan Act (ARPA) to seek funding.

Long Beach Sewer Project

Attorney Meyer advised that the Sanitary District issued a reimbursement invoice to the Town of Long Beach. Mr. Milatovic advised that the Sanitary District has not received a response regarding the matter.

Safety Report

Mr. McCoy reported that there were no recordable injuries in the Water Reclamation Department and 3 recordable injuries in the Refuse Department in July 2022.

Financial Report

As of July 31, 2022

Operating Fund: \$975,066.91
Horizon Municipal Fund: \$5,238.85
Improvement Fund: \$956,071.47
Vehicle Replacement Fund: \$144,464.04
Equipment Replacement Fund: \$726,245.26
Operating Grant Fund: \$0.00
Indian Springs Project Fund: \$5,076.42
Whippoorwill Project Fund: \$338.88
SRF Debt Reserve Fund: \$500,418.55
SRF Bond & Interest Fund: \$248,652.54
Storm Water Fund: \$706,813.25
Refuse Municipal Fund: \$1,001.74
Refuse Fund: \$1,644,777.84
Special Revenue Fund: \$3,203.79
Levy Excess Fund: \$8,522.14
Tax Levy Grant Fund: \$70,196.47
Rainy Day Fund: \$0.00
Karwick Remediation Fund: \$223,103.68

Mr. Kistler provided the Board with the July 2022 Budget Performance Reports for the Operating, Refuse and Storm Water Funds.

Mr. Kistler advised that the Refuse Department discontinued billing for certain special pick-ups due to COVID-19. Mr. Kistler noted that the previous billing was put in the Special Revenue Fund and used to purchase Trash Totes.

Attorney Meyer asked if the Sanitary District has commenced with billing for special pick-ups. Mr. Kistler advised that the Sanitary District is working to resume billing.

Mr. Edinger reported that the Refuse Department receives 30 to 70 calls a day regarding special pickups. Mr. Smith advised that there are 154 open tickets for special pickups and 76 of them are backlogged. Mr. Edinger added that the ordinance needs to be reevaluated due to the influx in fuel costs and the wear and tear on garbage trucks.

Mr. Yagelski noted that a bulk of complaints that come to the mayor's office are related to the Refuse Department's special pickups.

Mr. Kistler advised that the new phone system has been installed, and it will be operational soon. Mr. Kistler noted that the next step is to improve the administration of the phone system.

Mr. Yagelski made a motion to allow Sanitary District officials seek quotes for the purchase of trash totes – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Yagelski made a motion to approve the 2023 Refuse and Storm Water Budgets as presented – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Kistler submitted Resolution No. 1458-22 regarding the Mayor's Compensation and recommended approval of the same.

Mr. Edinger made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Kistler submitted a Memorandum of Understanding (MOU) between the Sanitary District and the City to provide accounting services by the City Controller's office and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Update of Projects

Mr. Stanford submitted an **Agreement with the Town of Trail Creek to accept leaves and wood chips** and recommended approval of the same.

Mr. Yagelski made such a motion – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Hendricks presented a **sewer extension proposal at 45 Old Grand Beach Road** and recommended approval of the same.

Mr. Hendricks noted that the Sanitary District will not be responsible for the maintenance or any operational cost of the proposed sewer extension.

Mr. Werner made a motion to approve the mentioned proposal not to exceed a discharge of 3,000 gallons per day – seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 3 – 1 in favor. Mr. Edinger demurred.

Mr. Stanford reported that the **U.S. Hwy 12 & Custer Avenue Stormwater Drainage Improvement Project** is under contract with a completion date of November 2022.

Mr. Stanford advised that the **2510 Wabash Street and 404 Golfview Road Storm Water Drainage Improvement Projects** have been postponed until 2023 due to a shortage in funding.

Mr. Stanford noted that the California Avenue Storm Water Drainage Improvement Project has been revisited. Mr. Stanford recommended three (3) speed bump provisions to reroute the storm water at this location and recommended approval of the same.

Mr. Werner made such a motion, not to exceed \$10,000.00 – seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Regarding the **Filter Building Control System**, Mr. Stanford advised that the Sanitary District submitted a Professional Services Agreement to Shambaugh & Son in the amount of \$135,000.00. Mr. Stanford mentioned that the Sanitary District continues to wait for their response.

Mr. Stanford advised that Environmental Inc. completed at Phase I environmental assessment at the proposed **6-Acre Land Donation near the Hitchcock Facility**. Mr. Stanford recommended that the Board approve and allow the Sanitary District to perform a Phase II environmental assessment at the mentioned site.

Mr. Yagelski made such a motion – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

Cheney Run Storm Water Project

No updates

Karwick Dumpsite

Mr. Stanford reported that Slusser's Green Thumb Inc. continues to monitor and remove any evasive species along the creek

Striebel Pond Restoration Project

No updates

Striebel Pond Lights

Mr. Gorczyca advised that he received correspondence from Marquiss Electric stating that the utility locates were requested on August 23, 2022. Mr. Gorczyca added that the installation is scheduled to begin the week of August 28, 2022, weather permitting.

300 N. and U.S. Highway 421 Sewer Project

Mr. Gorczyca advised that all of the 6-inch force mains have been installed along the east side of County Road 550 W. to the south side of County Road 300 N. Mr. Gorczyca reported that the Lift Station construction of the wet well has started.

Attorney Meyer mentioned that the Sanitary District continues to have discussions and negotiations with LaPorte County officials regarding the Deercroft Landfill. Attorney Meyer explained that once the sewer project is complete, the Sanitary District would treat the leche, making Deercroft Landfill an Industrial Pretreatment customer. Attorney Meyer noted that Deercroft Landfill would need to be issued an Industrial Pretreatment permit in addition to entering a Sewer Use Agreement and obtaining a Sanitary Sewer Tap Permit.

Repair of Sanitary Sewer – 1100 Block of Earl Road

No updates

Administration Building Structural Evaluation

Mr. Stanford advised that the Sanitary District is waiting for an evaluation from Global Engineering.

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Energy Savings Project

Mr. Stanford provided the Board with the Energy Savings Report showing a savings in the amount of \$1,430.48 for the previous billing period.

2022 Brownfield Grant RFP

Mr. Stanford advised that the U.S. Environmental Protection Agency (EPA) has awarded the Michigan City Brownfields Coalition, a coalition comprised of the Michigan City Sanitary District, the City of Michigan City, and the Michigan City Redevelopment Commission, a U.S. EPA Brownfield Assessment Grant in the sum of \$400,450.00 to support redevelopment of brownfields impacted by petroleum and hazardous substances.

MCSAN Staff Monthly Reports

Mr. Stanford provided the Board with the monthly staff reports for each department within the Sanitary District. Mr. Stanford gave a brief report regarding the Striebel Arm Ditch Inspection and an emergency sanitary sewer repair at 8343 Pahs Road.

Attorney James B. Meyer, Legal Counsel

Attorney Meyer reported failed septic systems at two (2) residencies in the Town of Trail Creek. These residencies are in proximity to tie into the City of Michigan City's Sanitary Sewer. Attorney Meyer submitted a Sewer Use Agreement for Daniel A. Nole, 1929 Welnetz Road and Gary A. Roadarmel, 1931 Welnetz Road and recommended approval of the same.

Mr. Werner made a motion to approve the Sewer Use Agreement between the Sanitary District and Danial A. Nole as presented – seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Werner made a motion to approve the Sewer Use Agreement between the Sanitary District and Gary A. Roadarmel as presented – seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Edinger made a motion to approve and allow **Revenue and Tax Levy Claims for Payment** – seconded by Mr. Werner. There being no question or comment on the mater, the motion carried 4 – 0 in favor.

Old Business

Mr. Werner asked if the Town of Long Beach has sixty (60) days to reimburse the Sanitary District from the time the project stopped. Attorney Meyer replied yes.

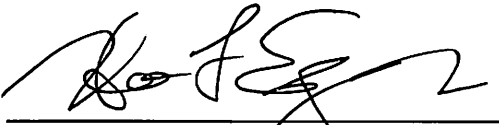
New Business

Mr. Werner expressed concern regarding a hazardous chemical known as perfluoroalkyl (PFAS). Mr. Werner asked if Sanitary District officials are concerned about the PFAS number in the City of Michigan City. Mr. Milatovic advised that the Sanitary District can monitor its discharge numbers.

Mr. Werner advised that the 20-inch storm sewer located on the north side of U.S. Highway 20 is retaining storm water.

Mr. Werner made a motion to adjourn the meeting – seconded by Mr. Yagelski. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

Next Regular Board of Commissioners Meeting – Wednesday, September 28, 2022 – 1100 E. Eighth Street at 4:00 P.M.



Holt L. Edinger, Secretary