

August 26, 2020

The regular meeting of the Board of Directors of the Department of Water Works was called to order at 7:00 p.m., on Tuesday, August 25, 2020, in the Main Office of the Department of Water Works, 532 Franklin Street.

A quorum was present with the following Board members in attendance: Behrendt, Bush, Tsaparikos, Mrs. Pishkur and Ms. Diane Gonzales. Also present were Superintendent Russell and Accountant Chris Wolfe. Mr. Behrendt presided.

Minutes of the August 11, 2020 regular meetings were approved as written.

Mr. Wolfe gave a general overview of the July 2020 Financial Statements. Upon a motion by Mr. Bush, seconded by Mrs. Pishkur, the July 2020 Financial Statements were approved as presented.

The list of 7 purchase orders was presented and approved by the Board.

Superintendent Russell presented a memo regarding a 12" water main extension to service 103 Whippoorwill Ave. requested by Jon Lamb. The main would begin at the intersection of Roeske Ave and Whippoorwill Ave and continue East to cover the frontage of his property. Superintendent recommends covering the material and labor cost of crossing Roeske Ave, 35 LF and quoted the material cost for 170 feet on Whippoorwill Ave at \$24,957.00. There are 3 homes that could receive water service from this main and the cost could be shared between the 3 homeowners. Upon a motion by Mr. Tsaparikos, seconded by Mrs. Pishkur, the Board tabled the request at this time and will revisit it at the next meeting.

Superintendent Russell presented memo regarding filling a vacant Management Position at the Treatment Plant. The position, was formally the Chemist, but would now be renamed a Lab Tech and would be promoted from within the company. Upon a motion by Mr. Tsaparikos, seconded by Mrs. Pishkur, the Board approved the request to move forward with the new position. Supt. Russell said he would talk the person and work out details then report back the Board before anything is done in order final approval can take place.

Superintendent Russell presented a few minor updates to the Management Handbook for approval, in order to stay consistent with the Union Contract changes. Upon a motion by Mr. Bush, seconded by Mr. Tsaparikos, the Board approved all changes.

Change Order No. 2 was presented for additional labor and lift rental fees for surface preparation to remove the clear coating on the Hitchcock St. tower in the amount of \$3,450, bringing the new total to \$78,150.00. Upon a motion by Mr. Tsaparikos, seconded by Mrs. Pishker, Change Order No. 2 was approved by the Board.

There was no old business.

There was no new business.

There was no public comment.

There being no further business to come before the Board, upon a motion by Mr. Tsaparikos, seconded by Mr. Bush, the meeting adjourned at 7:45 p.m.