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The Michigan City Park and Recreation Board met in regular session on Wednesday, September 6, 2023 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, Glidden, and Mrs. Sperling (4)

Absent: None (0)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Pat Voltz, Maintenance Director; Elizabeth Emerick, Assistant Zoo Director; Bruce Manner, Michigan City Port Authority Board; A. Ryne Wellman, Efoil MC; Austin Blomeke, Jones Petri Rafinski; Arthur Wellman; Will Smith, Reith Riley; and Drew White, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the minutes of the August 15, 2023 Executive Session and Park Board meeting.

Park Board President Latchford asked if anyone had a bid to submit for the Water Tower Park Renovation Project. There were none and the submission period was closed.

Assistant Park Superintendent Eason opened and read aloud the bids for the Water Tower Park Renovation Project submitted by Larson-Danielson with a base bid of \$1,146,268.00 and by Reith-Riley with a base bid of \$1,327,870.00.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board agreed to hold the bids for review.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached Memorandum of Understanding with A. Ryne Wellmann to conduct Efoil lessons on the beach.

- ❑ On a motion made by Mr. Freese, seconded by Ms. Sperling and voted for unanimously by the Board, the Board approved the attached request submitted by the Salvation Army to host their annual red kettle fundraiser on Saturday, December 2, 2023 from 5-10 pm in Washington Park.
- ❑ On a motion made by Mr. Glidden, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached animal disposition and requisition request submitted by the Assistant Washington Park Zoo Director.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached request to the Michigan City Board of Works and Safety to terminate the city's License Agreement with Amtrak for phase I of the Singing Sands Trail.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached Resolution No. 1011 transferring money in Recreation Fund 2211.000.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached Resolution No. 1012 transferring money in Administration Fund 2204.502.
- ❑ On a motion made by Mrs. Sperling, seconded by Mr. Glidden and voted for unanimously by the Board, the Board tabled Resolution No. 1013.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached Resolution No. 1014 transferring money in Concession Fund 2507.000.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached Resolution No. 1015 transferring money in Maintenance Fund 2204.505.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached Resolution No. 1016 transferring money in Golf Fund 2058.000.

Superintendent Shinn reported the repairs have been completed on Peanut Bridge and he thanked the Street Department and Sanitary District for clearing trees and brush along Warnke Road at the crossing between the north and south golf courses. Superintendent Shinn reported Mychal Moore was promoted to Golf Course Superintendent, Mark Bush was promoted to Assistant Greens Superintendent/Mechanic, Assistant Greens Superintendent Dane Busch is getting his pesticide spraying license, and the spraying contractor is interested in bidding out the

pesticide spraying next year. Superintendent Shinn reported on the Great Lakes Grand Prix, free trees from NIRPC, the ribbon cutting ceremony at the new Predator Ridge exhibit at the zoo, a \$10,000.00 donation to the zoo from Billy Mauff, the operation of the Oasis Splash Park, the Adult Softball League, a vehicle accident at Westcott Park that destroyed a tree, and the dumping of large amounts of yard waste on our property on Carroll Avenue.

- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$142,569.69.
- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #17, 08/06/23 through 08/19/23, in the amount of \$98,747.32.
- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted an anonymous donation to the zoo in the amount of \$25.00.
- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the following minor transfers:

Recreation Fund 2204.503

Decrease account 422.032	Medical Supplies	\$ 161.00
Increase account 423.031	Small Tools	\$ 161.00

Zoo Fund 2204.504

Decrease account 422.034	Zoo Food	\$ 3,000.00
Decrease account 411.013	Regular Wages	\$12,000.00
Increase account 429.001	Other Supplies	\$ 3,000.00
Increase account 411.016	Overtime	\$12,000.00

Concessions Fund 2507.000

Decrease account 435.010	Electric	\$ 400.00
Decrease account 422.031	Household	\$ 225.00
Decrease account 429.005	Other Supplies-Peacock	\$ 5,000.00
Increase account 436.010	Repair/Maint Building	\$ 400.00
Increase account 423.032	Small tool-NPP	\$ 25.00
Increase account 421.005	Office Supplies	\$ 200.00
Increase account 429.001	Other Supplies	\$ 5,000.00

Maintenance Fund 2204.505

Decrease account 411.014	Seasonal Wages	\$ 2,000.00
Increase account 411.016	Overtime	\$ 2,000.00

Golf Fund 2508.000

Decrease account 411.013	Regular Wages	\$ 1,000.00
Increase account 411.016	Overtime	\$ 1,000.00

- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices through the September 5, 2023 Board of Works meeting totaling \$75,575.92.

- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$45.87 charged to the department's credit card.

- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:08 p.m.


Shannon Eason, Assistant Superintendent


Tim Glidden, Park Board Secretary

Minutes prepared by Shannon Eason