

September 8, 2020

The regular meeting of the Board of Directors of the Department of Water Works was called to order at 7:00 p.m., on Tuesday, September 8, 2020, in the Main Office of the Department of Water Works, 532 Franklin Street.

A quorum was present with the following Board members in attendance: Behrendt, Tsaparikos, Mrs. Pishkur and Ms. Diane Gonzales. Mr. Bush was absent. Also present were Superintendent Russell and Assistant Superintendent Chris Johnsen. Mr. Behrendt presided.

Minutes of the August 25, 2020 regular meetings were approved as written.

The list of 4 purchase orders was presented and approved by the Board.

Upon a motion by Mr. Tsaparikos seconded by Mrs. Pishkur, the Bad Debt List dated September 2, 2020, in the amount of 923.10, is to be written off for bookkeeping purposes only.

Superintendent Russell presented a revised cost estimate regarding a 12" water main extension to service 103 Whippoorwill Ave. requested by Jon Lamb. The main would begin at Roeske Ave and end at Edgemoor Dr. There is a total of 14 homes on this block, that could then benefit and we would need at least 10 of the homeowners to agree and pay the cost. Superintendent Russell recommends quoting material in the amount of \$116,873.00, divided equally between the 14 homes plus the standard tap fee. The Department would cover the material cost for crossing Roeske Ave for \$6,197.00 plus the all labor cost totaling \$32,401.00. Upon a motion by Mr. Tsaparikos, seconded by Mrs. Pishkur, the Board approved Superintendents recommendation.

Superintendent Russell presented information regarding the Northwest District AWWA meeting, to be held on Friday September 18, 2020 by Webinar. Superintendent Russell is requesting employees that need contact hours for certification requirements also attend. The Board agreed with signing up eight (8) employees.

There was no old business.

Under new business – Superintendent Russell advised the Board of the Employee Federal Tax Deferral Program. This program defers the Employee's FICA Taxes starting the first of September of 2020 for four months, which allows the employees more take home pay, however, starting in January of 2021 the Employees are required to then pay those taxes, doubling the amount the they would have paid, which would actually lessen their take home pay for those four months. The Department could opt out to not participate, or if the Department participates the Department would need to have an employee who resigns or is terminated sign a waiver agreeing they understand they are responsible to pay the taxes back the following year, not the Department. After discussion, upon a motion by Mr. Tsaparikos, seconded by Mrs. Pishkur, the Board agreed to opt out of this program.

There was no public comment.

There being no further business to come before the Board, upon a motion by Mrs. Pishkur, seconded by Mr. Tsaparikos, the meeting adjourned at 7:20 p.m.