

Michigan City Community Enrichment Corporation  
Virtual Zoom Meeting  
Regular Meeting September 9th, 2020

Call to Order: The meeting was called to order by President George Kazmierczak at 5:10 p.m.

Roll Call: Present — President George Kazmierczak, Vice President Jack Van Etten, Secretary/Treasurer Steve Janus, Connie Anderson, Pete Xidias, Bret Cox and Sue Webster. Absent was Chris Carter and Rudy Kohn. A quorum was reached. Board Attorney Mary Lake was also in attendance.

Approval of Minutes: Motion was made by Connie Anderson to accept the August 12<sup>th</sup> Minutes as presented; Jack Van Etten seconded. All in favor.

Financial Statement: Secretary/Treasurer Steve Janus presented the Harbour Trust August Financial Statement. Beginning balance was \$30,107.48. We had a deposit of \$182,583.00 from the Blue Chip Casino. Disbursements totaled a \$100,000.00 grant award to the Washington Park Zoo for capital projects and \$210.00 for support services for Administrative Assistant Susan Webster and Administrative Expenses were \$10.00. Total Investment Income was \$3.15. Investment change was \$0.00. Ending balance for August 2020 was \$112,473.63. Sue Webster motioned to approve the August statement as presented. Seconded by Bret Cox. All in favor. President Kazmierczak announced that our Administrator at Harbour Trust, Mr. John Withers, passed away unexpectedly. We shared our condolences. Our new contact will be Ms. Lori Howard or if needed we can contact Ms. Stephanie Oberlie

Claims: President George Kazmierczak presented one claim for payment. The Invoice for Administrative Assistant Susan Webster for \$220.00. Motion made by Steve Janus to approve, seconded by Jack Van Etten. Sue Webster abstained. All in favor, Motion passes.

Attorney Update: Attorney Lake has filed Resolution Number 2020-1 with the City Clerk's Office. This Resolution discusses the Board of Directors awarding additional grant money to existing grant awards for Pandemics or other emergency funding as the Board sees fit.

President George Kazmierczak had requested that Mary and Sue get together to review the Grant Contract for Grant Awards and they will do that in October. The Board will then review what is discussed and the Grant Contract will be updated prior to mailing it out in February.

Attorney Lake and Board Member Bret Cox discussed the contract for the MCCEC and the Indiana Gaming Commission regarding the amount to be given to the MCCEC for our grant awards even though the Blue Chip Casino was closed for three months. The Casino will still be giving the MCCEC the total amount of \$750,000 for our 2021-2022 grant cycle.

Old Business: Sue Webster reviewed the June Quarterly Reports for the Board. The American Red Cross has still not supplied the necessary documents with their report and has stated that they do not have anything further to submit. Attorney Lake will send them a letter asking them to provide the necessary receipts needed.

The June Quarterly Report for the Indiana Black Expo has not yet been received. All other reports have been received and if any corrections were needed have been made.

The letters regarding the Washington Park Zoo grant award were mailed to Mr. Ed Shinn, Mayor Duane Parry, Mr. Phil Latchford and the City Council and emails were sent to Ms. Jamie Huss. A letter will also be sent to Ms. Huss thanking her for the great work she does with every aspect of the Zoo.

The new grant cycle will begin with the Online Grant Applications beginning on Monday, September 21<sup>st</sup>, 2020. The deadline for submitting grants is Monday, November 30<sup>th</sup>, 2020 at 11:59 pm. A press release will be issued to the LaPorte County Herald-Dispatch as well as WEFM and WIMS radio stations.

New Business: The past several years the Board has hosted a Grant Writing Workshop geared to our grant application. Sue Webster has presented the workshop and is not comfortable hosting an in person workshop this year. It was decided that it would be done by Zoom with the help of Kaleb from the City IT Department. Sue is hoping we can confirm the date of October 13<sup>th</sup> for the workshop. If not then another date will be set. It will begin at 6:00 pm and end

by 7:30 pm. The workshop will be included in the Press Release announcing the grant applications and probably one issued closer to the date of the workshop.

Board Comments: Jack Van Etten thanked the Board, Attorney and our organizations receiving extra assistance for their work with the emergency needs during the Pandemic.

George Kazmierczak stated that our January Board Meeting would be in person but others would be up to the Board and Zoom Meetings are preferred by the majority of Board Members.

Next Board Meeting: Wednesday, October 14th, 2020 at 5:00 pm and it will be a Zoom Meeting.

Adjournment: Motion made by Jack Van Etten to adjourn at 5:55 pm. Seconded by Connie Anderson, all in favor. So adjourned.

Submitted by Susan Webster