

**Minutes of the Virtual September 10, 2020 Monthly Meeting of the
Michigan City Aviation Board of Commissioners**

Call to Order: Virtual Meeting called to order by Kirk Hunter at 6:00 PM from <https://global.gotomeeting.com/>.

Members Present: Kirk Hunter, Greg Poulin, T.Y. Okosun, Jeff Bartlett. **A quorum was present.**

Members Absent: None

Others Present: Jessica Ward- Airport Manager, Paul Shaffer- BF&S

Minutes:

The minutes of the June 11, 2020, regular monthly meeting, were emailed.

Motion to approve: Greg Poulin **Second:** T.Y. Okosun **Motion Approved.**

Reports:

Financial- Reported by Jessica Ward:

Account Balances: All account balances are normal. We have used 53% of our budget through September. The controller's office is de-obligating department budgets which I should have a list of accounts effected and dollar amounts de-obligated by next month.

Fuel Sales: Overall, we sold 1672.5 gallons of 100LL, 5634.2 gallons of Jet A and 132.5 gallons of Swift Fuel in August.

Airport Manager- Reported by Jessica Ward: None

Airport Development- Reported by Paul Shaffer

1. Improve Runway 2 RSA/RPZ

a. Motion to Accept FAA Grant AIP-23 Anticipated to be \$1,175,851.00.

Motion: Jeff Bartlett **Second:** T.Y. Okosun **Motion Approved.**

b. The air quality modal has been developed in the Airport Environmental Design Tool (AEDT) software for the draft EA document.

c. The ALP is now in airspace and ready for approval.

d. On July 24, 2020 we received a call from Chicago ADO indicating a shortfall in Discretionary funding potentially impacting our project. INDOT came to the rescue with \$765K of State Apportionment funding.

e. BF&S is working with city officials to obtain the required subdivision plats needed to finalize the land acquisition to schedule a closing in October.

2. 20:1 Obstructions to Runway 02

a. The FAA notified us that there are 20:1 obstructions to Runway 02. Currently night instrument approaches are unavailable on Runway 02 until the trees are trimmed. We must wait until October 1, 2020 to trim the trees to ensure we are not impacting the Indiana Brown Bat.

Old Business:

1. Michigan City Aviators EAA Chapter 966 Lease Extension: This was tabled pending request for additional information. **Motion to Table:** Greg Poulin **Second:** Jeff Bartlett **Motion Approved.**

New Business: None

Claims Docket: Total Amount: \$68,104.12 July/August 2020: \$51,334.83 September 2020: \$16,769.29

Motion to Approve: Greg Poulin Second: T.Y. Okosun Motion Approved.

Correspondence: None

Public Comment: John McDonald requested our BOAC attorney keep Oehmstead Co LLC's attorney apprised of when closing can happen on the Oehmstead Co LLC property the airport is purchasing. John McDonald also requested that Airport Manager Jessica Ward write a support letter from the airport/BOAC for the zoning change petition that Oehmstead Co LLC will have before City officials in the coming month.

Adjournment: There being no further business, the meeting was adjourned at 6:40 pm.

Motion: T.Y. Okosun Second: Jeff Bartlett Motion Approved.