



## MICHIGAN CITY FIRE MERIT COMMISSION

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MICHIGAN CITY, INDIANA 46360  
219-873-1570  
RICKY JACKSON, PRESIDENT  
CHARLES WILLIAMS, VICE PRESIDENT  
ROBERT POLLOCK, COMMISSIONER  
GREG DEUTSCHER, COMMISSIONER  
MICHAEL NEULIEB, COMMISSIONER

### Michigan City Fire Merit Commission Meeting Minutes: September 13, 2021

President Jackson called the meeting to order at 5:00pm. At this time, President Jackson called all in attendance to stand for the Pledge of Allegiance. A quorum was noted with Commissioner Williams, Commissioner Deutscher, Commissioner Neulieb, and Commissioner Pollock all in attendance. Also in attendance was Fire Chief Doug Legault and Commission Attorney Cory Schoffner.

**Approval of Minutes-** Commissioner Neulieb made a motion to approve the minutes from August's Commission meeting. The motion was seconded by Commissioner Pollock. **Motion carried 5-0.**

**Communications/Claims-** Commissioner Pollock briefly went over the claims, which were \$500 for the commission attorney and \$150/commissioner for a total of \$1,250. A motion was made by Commissioner Pollock to approve the payments. The motion was seconded by Commissioner Deutscher. **Motion carried 5-0.**

Commissioner Pollock then moved on to the budget, which is currently sitting at a usage of 52%. This leaves a total of 48% left of the usable budget. He also stated that there is to be a release from the Controller's Office for their approved budget, he will be contacting them soon regarding this release. A motion was made by Commissioner Pollock to approve the budget. The motion was seconded by Commissioner Neulieb. **Motion carried 5-0.**

**Report from City Council Representative-** No report.

**Report from Commission Attorney-** No report.

**Report from Union Local 475-** No report.

**Report from Fire Chief Doug Legault-** Chief Legault begins his report by announcing the September department anniversaries:

Operator Dan Legault	24 years
Captain Kyle Kazmierczak	22 years
Firefighter Armand Buslon	7 years
Firefighter Brock Kohler	7 years
Operator/Specialist Nick Palmer	7 years
Operator Josh Allen	5 years
Firefighter Daniel Nona	5 years
Firefighter Dwayne Brown	5 years

Following the anniversaries, Chief Legault announced the retirement of Captain Kyle Kazmierczak. He also asked for a motion to accept the retirement. Captain Kazmierczak was hired September 7, 1999 and retired September 8, 2021. He held the position of Fire Marshal, Training Officer, Deputy Chief, and Captain. The Chief thanked Captain Kazmierczak for his many years of dedication to the department. A motion to accept the retirement was made by Commissioner Deutscher. The motion was seconded by Commissioner Pollock and Commissioner Neulieb. **Motion carried 5-0.**

Due to Captain Kazmierczak's retirement, Chief Legault asked for the next name on the hiring list. A motion to take the next name on the list was made by Commissioner Neulieb. The motion was seconded by Commissioner Deutscher. **Motion carried 5-0.**

The Chief reminded those in attendance that, per Ordinance section 54-157A, the Commission members check the hiring list and, if the list reaches 3 individuals or less, that a new hiring list begin to be made. Currently, there is someone leaving in April of 2022 and one in July of 2022. There are also 4 names left on the list, after taking the next name off of the list for Captain Kazmierczak's retirement the list will be down to 3 names.

Following this, the Chief stated that the evaluations for January 2021 to June 2021 have been completed. Chief Legault then asked to schedule an executive session regarding his own evaluation.

Discussion ensues regarding the Physical Agility Testing during the winter months.

Chief Legault requested a special meeting to discuss the promotion process regarding Administration Personnel, he would also like the Local 475 included. A motion to set up a special meeting was made by Commissioner Deutscher. The motion was seconded by Commissioner Pollock. **Motion carried 5-0.**

President Jackson stated that an executive session will take place on Tuesday, September 21, 2021 at 4:30pm, followed by a special meeting at 5:00pm. Discussion ensued regarding these meetings.

**Old Business-** President Jackson mentioned that, every year he has done the promotional testing, there has been an issue between specific scoring standards. He then states that this issue will be put on the agenda for November.

**New Business-** No report.

**Public Comment-** Discussion continues regarding the aforementioned special and executive meetings. Those present primarily discussed the number of individuals that would be allowed to attend this special meeting on September 21, 2021.

**Commission Comment-** Commissioner Pollock mentioned the yearly Breast Cancer awareness shirts that the Fire Department sells in October. He stated that he would also like to see these shirts handed out or sold to high school-age students in order to create early interest in joining the Fire Department. Discussion ensued regarding the shirts, and Chief Legault also mentioned going before the Board of Works for a Men's Health Awareness shirt for the month of November.

**With no other business to discuss, a motion to adjourn was made by Commissioner Pollock. The motion was seconded by Commissioner Deutscher at 5:33pm.**

**Next meeting is scheduled for Monday, October 4, 2021 at 5:00pm.**