



**100 E. Michigan Blvd. / Suite 2  
Michigan City, IN 46360-3293  
Phone (219) 873-1506  
Fax (219) 873-1506  
www.michigancityparks.com**

**The Michigan City Park and Recreation Board met in regular session on Thursday, September 24, 2020 at the hour of 5:00 P.M. at Krueger Memorial Hall, Michigan City, Indiana.**

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Latchford, Freese, and Lange, and Ms. Espar (4)**

**Absent: None (0)**

**Also present were** Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Jamie Huss, Zoo Director; Dalia Zygas, City Council; and Kevin Harmon and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the minutes of the September 2, 2020 Park Board meeting.
- On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board agreed to grant a variance to the Off-Road Vehicle permit to allow an 18 hp vehicle on a trial basis. The Board agreed to waive the \$25 permit fee and issue a sticker which will be valid through 12/31/20 to Mr. Hughes.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved item 1, Season Pass Rules & Refund Policy, of the proposed 2021 Golf Fees, Contracts and Policies and tabled items 2 through 6 to allow for public comment.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved to restore the rules and regulations for Washington Park, adopted on April 27, 2016, if the City Council amends or repeals Ordinance No. 4556. The change of operating hours to 10 am to 6 pm daily, adopted on July 27, 2020, would no longer apply.
- On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board rejected the only quote received for the Sheridan Beach Erosion

Control, for the planting of marram grass, received by Applied Ecological Services in the amount of \$52,714.80.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached request submitted by The Salvation Army to place two red kettles and two volunteers at the entrance of Washington Park to collect donations during the lighting of the Festival of Holiday Lights on December 5, 2020 from 4 to 9 pm.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Memorandum of Understanding with Community Development Block Grant for the Walker Street Community Garden.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the free Youth Baseball Skills Clinic at Oak Hills Park on October 10, 2020.
- ❑ On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Minimum Pay Policy No. 404.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached 2020 Boo at the Zoo Event.

Superintendent Shinn reported on the completion of repairs to a zoo exhibit that was caused by a service truck accident, various repairs being made by Park Maintenance staff, the mowing of Adams Park, the re-opening plans for the Senior Center, ideas to enhance safety on Lake Michigan, and the Trail Creek Watershed Partnership's work day to stain the Karwick Nature Park bridge.

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$45,980.50.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved Payroll #18, 08/09/20 through 08/22/20, in the amount of \$56,551.54.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved Payroll #19, 08/23/20 through 09/05/20, in the amount of \$56,945.82.

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted unanimously by the Board, the Board accepted a donation in the amount of \$100.00 to the zoo from Allison Clement.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the following minor transfers:

<b>Maintenance Fund 2056.505</b>		
Decrease account no. 436.050	Sewage	\$ 200.00
Decrease account no. 436.020	Repair/Maint Equipment	\$ 500.00
Decrease account no. 436.010	Repair/Maint Building	\$1,500.00
Decrease account no. 435.030	Utilities Heat	\$1,200.00
Decrease account no. 435.040	Utilities Water	\$5,000.00
Increase account no. 439.090	Contractual	\$8,400.00

- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:24 p.m.

  
 Shannon Eason, Assistant Superintendent

  
 Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason