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**The Michigan City Park and Recreation Board met in regular session on Wednesday, October 7, 2020 at the hour of 5:00 P.M. at Krueger Memorial Hall, 801 Liberty Trail, Michigan City, Indiana.**

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Latchford, Freese, and Lange, and Ms. Espar (4)**

**Absent: None (0)**

**Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Mike Dempsey, Kevin Harmon, and Andre Steele, ALCO TV.**

- On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the minutes of the September 24, 2020 Park Board meeting.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the minutes of the October 1, 2020 Special Park Board meeting.

Assistant Superintendent Eason reported a site inspection was conducted at the Old Lighthouse Museum on September 30, 2020. A punch list was created, and she expects the project to be completed by the end of the month. She will then file the final grant report with the Lake Michigan Coastal Program.

- On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board removed the 2021 Golf Fees and Agreements from the table.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached 2021 Golf Fees and Agreements.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the submission of a grant pre-proposal to the Lake Michigan Coastal Program for the Old Bandstand Preservation Project.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board tabled the 2021 Annual Zoo Hours, Fees, Programs, and Contracts.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Location Release with Burning Surfboard and agreed to waive the fee for filming on park property at the Mayor's request.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board tabled the 2021 and 2022 Administrative Fees and Contracts.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached open accounts which is required annually by the Park Department's Small Purchase Policy.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Resolution No. 916 transferring money in Concession Fund 2053.000.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 917 transferring money in Maintenance Fund 2056.505.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Resolution No. 918 transferring money in Recreation Fund 2056.503.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 919 transferring money in Concession Fund 2053.000.
- ❑ On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Resolution No. 920 transferring money in Golf Fund 2062.000.

Superintendent Shinn updated the Board on ongoing projects at the zoo, winterization of park facilities, a grant award from the Indiana Arts Commission and the Indiana Destination Development Corporation received by the zoo in the amount of \$12,944.88, caulking of a water leak on the upper deck of North Pointe Pavilion, the removal of a large dangerous tree at the golf course, a volunteer project at Washington Park by the employees of Peepers Reading Glasses, the removal of overgrown plants at the rock garden, the closing of Washington Park gates nightly by Michigan City Police Department at 8 pm in accordance with City Council Ordinance No. 4645, a vehicle accident that damages the entry wall in Washington Park, a new jet ski event scheduled in 2021, the rescheduling of the Youth Baseball Clinic, the delay in reopening the Senior Center

due to rising COVID numbers, and a possible new method for collecting garbage in the neighborhood parks.

Assistant Superintendent Eason stated there is a zoo intern position open currently and more information can be found on the zoo's Facebook page.

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$64,587.28.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved Payroll #20, 09/06/20 through 09/19/20, in the amount of \$54,175.65.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved payment of invoices totaling \$654.65 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:51 p.m.

  
Shannon Eason, Assistant Superintendent

  
Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason