

HISTORIC REVIEW BOARD MEETING NOTES – October 26, 2020 - via Zoom

VOTING MEMBERS PRESENT:

Joyce Dalton
Daniel Granquist
John Hendricks
Dwayne Hurt
Gigi McCabe-Miele
Roger Potratz

VOTING MEMBERS ABS

Billy Green

ADVISORY MEMBERS PRESENT:

Deb Parcell
Lilliana Rosado

CITY COUNSEL LIASON:

None

VISITORS:

None

APPROVAL OF MINUTES:

Minutes for September should be corrected to indicate that 408 East 8th has casement rather than double-hung windows. These are in the rear of the building.

Motion to approve made by Daniel Granquist, seconded by Gigi McCabe-Miele. All members present concurred

CORRESPONDENCE:

None

CERTIFICATES OF APPROPRIATENESS:

None

MAINTENANCE REVIEW:

- 402 E. 10th – driveway restoration approved by staff
- 622-624 Franklin – replacement windows in kind approved by staff
- 218 East 10th Street – roof shingles removal and replacement in kind approved by staff

OLD BUSINESS:

Deb Parcell provided copies of new forms for applications for Certificates of Appropriateness and requested comments about completeness and clarity. The goal was to simplify the form for applicants.

Deb noted that the page with boxes to check-off the type of work is already being revised to add more specific items.

Deb also mentioned that the Guidelines are still being revised and will be forwarded before the November meeting. The goal is to get comments in November and have a final draft in December.

The next document to be released is the Rules of Procedures.

Comments from the Board:

- Dan Granquist suggested that the form clarify that it needs the project address as opposed to applicant's address. Deb Parcell agreed.
- Dan Granquist noted that documents in Michigan City refer to the board as the "Historic Preservation Commission" but the current Rules of Procedure use Historic Review Board. It is possible the City Council should correct the name. Staff will review this.
- Page 3 - contact information should be Liliana Rosado – this would be by title, not by name. Include email and phone number.
- Page 6 – consider adding fee amount(s).
- Should duration for acting on a COA application be given.

NEW BUSINESS:

None

COMMITTEE BUSINESS:

None

PUBLIC COMMENT:

None

ADJOURNMENT:

Motion to adjourn made by Dan Granquist and seconded by Gigi McCabe-Miele. All members concurred.