

## **BOARD OF SANITARY DISTRICT COMMISSIONERS REGULAR MEETING**

**MONDAY, OCTOBER 31, 2022, 3:30 P.M. 1100 E. EIGHTH STREET**

The meeting was called to order at 3:40 P.M. by President Tim Smith. Commissioners present were Tim Smith, Tim Werner, Holt L. Edinger and Chris Yagelski.

Staff present for the meeting were:

Milorad Milatovic, General Manager

Steven M. Stanford, Operations Manager

Scott Kistler, Financial Manager

Rachel McCline, Human Resources Assistant

Karen Zeiger, Staff Accountant

John Gorczyca, District Engineer

James B. Meyer, Legal Counsel

Also present for the meeting were:

Dan McCoy, Daniel McCoy & Associates, LLC

Donovan Barrier, LaPorte Harold – Dispatch

Jeff Wright, Haas & Associates, LLC

### **Minutes**

Mr. Yagelski made a motion to approve the Wednesday, September 28, 2022, Regular Meeting Minutes – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

### **Public Comment**

None

### **Safety Report**

Mr. McCoy reported that there was 1 recordable injury in the Refuse Department and no recordable injuries in the Water Reclamation Department in September 2022.

### **Long Beach Sewer Project**

Attorney Meyer advised that the Sanitary District continues to wait for the Town of Long Beach to return emails and phone calls regarding the reimbursement invoice. Attorney Meyer recommended that the Board schedule an Executive Session to discuss potential litigation.

The Board agreed to hold the mentioned Executive Session on Monday, November 7, 2022, at 4:00 P.M. located at 1100 E. Eighth Street.

### **Financial Report**

As of September 30, 2022

Operating Fund: \$919,700.26

Horizon Municipal Fund \$2,402.73  
Improvement Fund: \$991,921.47  
Vehicle Replacement Fund: \$164,464.04  
Equipment Replacement Fund: \$603,254.00  
Operating Grant Fund: \$0.00

Mr. Kistler advised that the Indian Springs Project and Whippoorwill Project Funds had a zero balance because the Sanitary District had paid the quarterly amount due to the State Revolving Fund (SRF).

SRF Debt Reserve Fund: \$501,978.61  
SRF Bond & Interest Fund: \$92,179.89  
Storm Water Fund: \$748,880.83  
Refuse Municipal Fund: \$0.00  
Refuse Fund: \$1,211,924.78  
Special Revenue Fund: \$3,679.55  
Levy Excess Fund: \$8,522.14  
Tax Levy Grant Fund: \$70,196.47  
Rainy Day Fund: \$0.00  
Karwick Remediation Fund: \$219,454.22

Mr. Kistler provided the Board with the September 2022 Budget Performance Reports for the Operating, Refuse and Storm Water Funds

The Board agreed to table the **Cender- Dalton Agreement** regarding the **Sewer Rate Study**.

Mr. Kistler advised that he plans to distribute the **2021 State Board of Accounts Audit** at the next regular meeting.

Mr. Kistler reported that the **American Rescue Plan Act (ARPA) Fund Committee** approved 3 refuse trucks and 625 totes.

### **Update of Projects**

Mr. Stanford provided the Board with a handout of the **3.2-Acre parcel** located near Central Maintenance. Mr. Stanford then asked for Board approval to authorize obtaining the parcel.

The Board agreed to table the authorization of obtaining the parcel until the next meeting.

Mr. Stanford submitted a **Professional Services Agreement with Haas & Associates, LLC. for the evaluation of sewer extension and a Preliminary Engineering Report for the unserved area at Carroll Avenue and Michigan Boulevard.** Mr. Stanford then recommended approval of the same.

Mr. Yagelski made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Stanford submitted a **Professional Services Agreement with John A. Doyle & Associates regarding the Storm Water Drainage Improvement Project at Breckenridge Avenue / Holly Road /414 Barker Road** and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Stanford submitted a **Professional Services Agreement with DMC for the SCADA Maintenance and Technical Support for 2023** and recommended approval of the same.

Mr. Yagelski made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

#### **MCSAN Staff Monthly Reports**

Mr. Stanford gave a brief presentation on the Geographic Information Systems Coordinator's monthly report prepared by Tony Bazil.

#### **Cheney Run Ribbon Cutting Ceremony**

Mr. Milatovic gave a detailed report regarding the Karwick Nature Park remediation and Cheney Run Storm Water Projects.

Mr. Edinger made a motion to approve and allow **Revenue and Tax Levy Claims for Payment** – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

#### **Old Business**

Mr. Stanford reported that the Sanitary District continues to wait for the Striebel Pond light polls due to the recent hurricane delaying the supply chain.

#### **New Business**

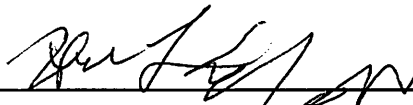
None

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Mr. Werner made a motion to adjourn the meeting – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

**Next Regular Board of Commissioners Meeting – Wednesday, November 16, 2022 –  
1100 E. Eighth Street at 4:00 P.M.**



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Holt L. Edinger, Secretary