

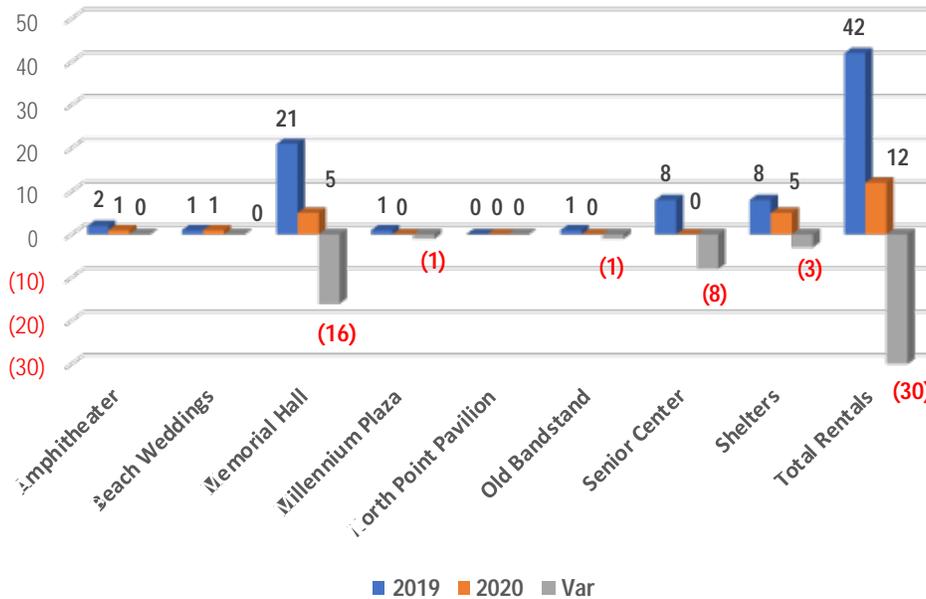


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2nd Quarter Report - 2020
April 1, 2020 through June 30, 2020

Park Office Administrative Staff Report

◆ **Rentals**



Administrative Report

◆ **Beach Management**

- **Water Quality Testing and Notification**

▪ IDEM grant \$20,125.00

- Water quality testing began on May 16, 2020 and is conducted daily through September 7, 2020
 - Washington Park 138 samples, 7 exceedances, 2 closures
 - Stop 2, 138 samples, 3 exceedances, 1 closure
 - Stop 7, 46 samples, 2 exceedances, no closures

◆ **Grant Projects**

- ***Lake Michigan Coastal Program***

- Public Access & Erosion Control Beach Mats \$89,000
- LMCP Grant \$44,500
- City Match \$44,500
 - Mats were installed on California, Louisiana, Georgia and Illinois Avenues in June 2020



- ***Lake Michigan Coastal Program***

- Old Lighthouse Museum Exterior Renovation Project \$140,000
- LMCP Grant \$70,000
- City Match \$70,000
 - Under Construction, substantial completion fall 2020

- ***Trails & Greenway Grants***

- Singing Sands Phase I \$2,271,859
 - Federal Highway Grant \$2,271,859
 - City Match \$953,515
- Substantial Completion November 2020

- Singing Sands Phase II \$2,079,399
 - Surface Transportation Program Grant \$2,079,399
 - Redevelopment Commission Match \$ 539,850
- Substantial completion November 2020

- Singing Sands Phase III \$2,072,557
 - Surface Transportation Program Grant \$690,420
 - City Match \$172,605
- Engineering in progress

◆ **Parking Operation Revenue**

2nd QTR	2019	2020	VAR \$	VAR %
Daily Parking	\$160,506	\$239,280	\$78,774	49%
Park Stickers	\$43,514	\$27,337	(\$16,177)	-37%

Senior Center Report

◆ **Membership**

2nd Quarter	2019	2020	Variance
Members	1,970	2006	+30
Men	33	33	0
Women	63	63	0
Other	4	4	0
New Members	114	0	-100%
Volunteer Hours			
Senior Center	2,617	0	-100%
Attendance			
Events	6,319	0	-100%
Day Trips	233**	0	-100%

**Includes 99 members that went on the extended trip to Pigeon Forge

◆ **Programs and Events**

- All events were cancelled beginning March 10 through July 15th due to Covid-19
- Center closed April 3, 2020 until further notice due to Covid-19
- All employees furloughed April 3rd through June 29th, 2020 due to Covid-19

◆ **Challenges**

- To encourage existing members to take advantage of the events that we offer to give them the most enjoyment out of their membership

◆ **2020 Goals**

- To continue to add exciting programs that will encourage seniors to maintain a healthy, active lifestyle focusing specifically on education, technology & social media
- To increase attendance at our events and to encourage seniors who are not yet members of the Center to become members
- To continue pursuing marketing opportunities for the Park Department
- To continue pursuing necessary renovations on the Senior Center
- To complete my Department Head Task List

Recreation Department

- All programs and activities were cancelled this quarter due to the Covid-19 pandemic
- Due to no applications and pools being closed for certifications, there are no lifeguards on duty this season

Park Maintenance Report

- Repaired and installed flag posts on the beach
- Removed old flower planters at lot 1 ticket booth and replaced with the new concrete planters
- Removed dead trees at Hansen Park
- 33 new trees were planted along Lake Shore Drive and in Fedder's Alley
- Removed fallen tree behind 1400 Lake Shore Drive
- Installed beach mats on California, Louisiana, Georgia, and Illinois Avenue beach paths
- Assisted the zoo with various tasks

2nd Quarter	2019	2020	Variance
BANQUET TABLES <i>Delivered/Picked Up</i>	0	0	0
BARRICADES <i>Setup/Remove</i>	105	30	(75)
BOLLARD <i>Replacement/Installation</i>	6	0	(6)
GARBAGE CANS <i>Delivered/Picked Up</i>	300	142	(158)
GARBAGE <i>Collect and Dispose of (yards)</i>	180	330	150
ICE RINK <i>Labor Hours</i>	0	0	0
MOVIE SCREEN <i>Setup/Remove</i>	1	0	(1)
PICNIC TABLES <i>Delivered/Picked Up</i>	618	120	(498)
RISERS <i>Delivered/Picked Up</i>	0	0	0
SNOW FENCE <i>Installation/Removal (linear feet)</i>	7,794	0	(7,794)
TENT <i>Installation (10' x 20')</i>	0	0	0
MOWING (per hour)	2019	2020	Variance
Adams Park	15	21	6
Barker Mansion (began 06/30/15)	31	23	(8)
Canada Park	14	6	(8)
Carroll Avenue & Michigan Blvd	37	24	(13)
City Hall (began in 2012)	53	36	(17)
Emily Street (at Hansen Park)	0	0	0
Gardena Park	95	46	(49)
Hansen Park	31	23	(8)
Henry Lake	0	0	0
Jernegan's Hill	12	5	(7)
Joe Hawkins Memorial Park	11	9	(2)
Krueger Memorial Park	38	10	(28)
Millennium Plaza and Old Lighthouse Museum	20	13	(7)
Oak Hills Park	14	6	(8)
Police Department (began in 2012)	0	0	0
Pullman Park	75	58	(17)
Ridgeland Park	15	8	(7)
Ruby Woods	10	2	(8)
Tall Timbers	10	10	0
Walker Street Park	15	19	4
Washington Park	400	350	(50)
Water Tower Park	42	20	(22)
Westcott Park (began in 2012)	48	30	(18)
Winding Creek Cove	16	8	(8)
TOTAL	1,002	727	(275)

TRAILS UPKEEP (clearing, snow removal, inspection) - Labor Hours	2019	2020	
Gardena Park	10	0	(10)
Hansen Park	10	0	(10)
Karwick Nature Park	0	0	0
Memorial Hall	15	5	(10)
Ruby Woods	0	0	0
Patriot Park	0	0	0
Winding Creek Cove	15	5	(10)
TOTAL	50	10	(40)
LABOR ASSISTANCE PROGRAMS (per hour)	2019	2020	
Lakeside Correctional Facility	242	0	(242)
LEAVES (per hour)	2019	2020	
Adams Park	0	0	0
Canada Park	0	0	0
City Hall (began in 2012)	0	0	0
Emily Street	0	0	0
Gardena Park	20	15	(5)
Hansen Park	10	0	(10)
Henry Lake	0	0	0
Jernegan's Hill	0	0	0
Joe Hawkins Memorial Park	0	10	10
Krueger Memorial Park	20	10	(10)
Millennium Plaza and Old Lighthouse Museum	0	0	0
Oak Hills Park	15	5	(10)
Patriot Park	0	0	0
Ridgeland Park	0	0	0
Ruby Woods	0	0	0
Tall Timbers	0	0	0
Walker Street Park	0	0	0
Washington Park	8	0	(8)
Water Tower Park	24	0	(24)
Westcott Park (began in 2012)	0	0	0
TOTAL	97	40	(57)
SAND REMOVAL (per hour)	2019	2020	
Clean up and removal	250	200	(50)
Build berm for winter	0	0	0
Level berm for spring	30	50	20
Beach sanitizing	150	80	(70)
TOTAL	430	330	(100)

Golf Maintenance Department

◆ Course Maintenance

- The playing conditions on both golf courses have been exceptional. We are constantly getting compliments from players. Many of them have never played here before and say they will return.

◆ Equipment

- The drive shaft on our Progressive rotary rough mower broke. We received a quote from the distributor for approximately \$1,500. We thought we could save money by getting the part manufactured locally. Peters & Marske made the part for \$1,355. We should have ordered it from the distributor, as it took 5 weeks for them to finish making the part.

◆ Special Projects

- Started to fill in and seed low, washed out areas in the South Course fairways

◆ Irrigation

- The following are gallons of irrigation water pumped to keep the turf healthy

	2019	2020
South Course	-0-	4,145,000
North Course	-0-	2,093,000

- We did not use any irrigation in 2019 due to extremely wet conditions

◆ Weather

- We recorded 13.50 inches of rainfall during the 2nd quarter. Last year, we recorded 25.90 inches.

◆ COVID-19

- 04/02/20 Mayor Parry ordered our facility to close to the public
- 05/02/20 Mayor Parry allowed our facility to reopen
 - o The same restrictions that we put in place during March were still in effect (single cart usage, no sand trap rakes or ball washers, foam in the cup to limit touch points)
- 5/14/20 the Pro Shop was opened to the public
- 6/13/20 we moved into stage 4 of the “Staying on Course Indiana” plan for golfing during the pandemic. The biggest change involved allowing two players per cart. We are still allowing single cart usage if the customer prefers.

◆ **Revenue**

- Even though we were closed for the entire month of April, we finished the 2nd quarter up \$21,906 as compared to 2019

Washington Park Zoo Report

◆ **Education**

April

- Cancelled the April Zoo Tot Programs due to COVID-19
- No April outreach programs or field trips due to COVID-19

May

- Cancelled the May Zoo Tot Programs due to COVID-19
- No May outreach programs or field trips due to COVID-19
- Cancelled and refunded June Zoo Camp reservations due to COVID-19
- Cancelled and refunded June birthday reservations due to COVID-19

June

- We are not booking July Zoo Camps due to COVID-19
- Cancelled and refunded July birthday reservations due to COVID-19

◆ **Special Events**

April

- The zoo did not open on April 1st due to the COVID-19 pandemic
- The annual MCPD Easter Egg Hunt in Washington Park was cancelled
- The Zoo Society annual Zoolibee event was cancelled.

May

- The Mother's Day event at the zoo was cancelled and the zoo did not open as planned
- The zoo was closed by state orders on Memorial Day

June

- Brew at the Zoo was cancelled.
- Father's Day at the Zoo was cancelled to avoid large crowds
- The zoo opened on June 15th at 50% capacity and with reservations only by state orders. The Observation Tower, Safari Train and the Castle also could not open. The zoo gift shop was moved out of the zoo and into a new location across the street in the Oasis Splash Park (which was closed for the 2020 season). The new location has three walk-up service windows. Zoo visitors have been encouraged to observe social distancing and no family groups larger than 10 have been permitted into the zoo for the safety of the animals, the staff and the guests.

◆ Attendance

Month	2019	2020	Variance
April	6,755	0	(6,755)
May	18,191	0	(18,191)
June	20,194	8,431	(11,763)
Total	45,140	8,431	(36,709)

◆ Capital Improvements and General Updates

April

- A beautiful mosaic tile artwork wall of the Observation Tower was created and installed by the Michigan City High School art students and teachers in the Discovery Center. The project took over 6 months to complete and involved over 150 students, faculty and community members. The image came from a 1931 postcard of the Observation Tower and was funded through a grant from the Unity Foundation.
- The Mute Swans had an exhibit space created for them near the American Alligator exhibit since the upper aviary pool was reduced in size to save water. Once we reduced the large pool, we planted grass seed and trees to create some green space in that yard for the remaining perching birds.

May

- Unfortunately, like so many other things in the world today, the Comcast Community Cares Day at the Washington Park Zoo was cancelled due to the COVID-19 pandemic
- We had a few emergency repairs needed to our kitchen refrigerator and freezer this month due to a broken fan belt and blade and the possibility that it was struck by lightning

June

- With a very limited budget and staff, we have not been able to get much of anything done this season other than maintain the zoo grounds and the animal collection
- Toured the City Arborist and three local tree companies around the zoo for quotes on a few problem trees in need of trimming and two removals

◆ Animal Acquisitions/Dispositions

April

Transferred out	African Hedgehog	Rescue
Death	Gila Monster	Impaction
Death	Nigerian Goat	Age-related
Death	Cattle Egret	Advanced age complications
Death	Uro Lizard	Cancer

May

Transfer Out	Wood Duck	Donation – South Carolina
Transfer Out	Wood Duck	Donation – South Carolina
Transfer Out	Wood Duck	Donation – South Carolina
Transfer Out	Wood Duck	Donation – South Carolina
Transfer Out	Wood Duck	Donation – South Carolina
Transfer Out	Wood Duck	Donation – South Carolina
Death	Cattle Egret	Euthanized – due to a birth defect he could not eat any longer
Death	Screech Owl	Necropsy was inconclusive
Acquired	Barn Owl	We were on a waiting list

June

Birth	Golden Handed Tamarin	Unknown Sex
Birth	Golden Handed Tamarin	Unknown Sex
Acquired	Pigeon	Animal Control brought in
Acquired	Bennett Wallaby	Trade -Texas
Acquired	Bennett Wallaby	Trade-Texas
Acquired	Bennett Wallaby	Trade-Texas
Transfer Out	White Throat Capuchin	Trade-Texas
Transfer Out	White Throat Capuchin	Trade-Texas
Transfer Out	White Throat Capuchin	Trade -Texas
Transfer Out	North American Opossum	Relocated to Illinois Wildlife Education Center
Death	Knight Anole	Euthanized – Age related failure to thrive